



Central Visitation Program Financial Agreement

I hope to use the services provided by Central Visitation Program, and I understand that the following information explains my financial obligations for the services that CVP provides.

Sliding Fee Information:

1. The fee is based upon income. The fees may be modified based on changes to income. Parents are responsible for updating CVP on income changes.
2. The fees apply to each hour of supervised or monitored parenting time.
3. In the case of safe exchanges, one fee is due for a set of two exchanges in one day. If the parenting time continues past one day, there is a fee due for the pickup day and the drop off day.
4. The parent requesting a file review will pay for it. The fee is due at the time of request. The file review will be written after payment is received. Parents must request file reviews 7 days in advance, anything less will have a \$20 rush fee.
5. I understand that payment of services is required at the **beginning** of each appointment. If I am unable to make a payment, arrangement must be made with CVP staff in advance. If I do not pay for two consecutive visits, my visits will be suspended until the balance is paid in full.

SERVICES	FEE LEVEL 1 (\$0-\$20,000)	FEE LEVEL 2 (\$20,001-\$35,000)	FEE LEVEL 3 (\$35,001-\$50,000)	FEE LEVEL 4 (\$50,001 AND UP)
INTAKE	\$20	\$20	\$20	\$20
PARENTING TIME	\$30	\$40	\$50	\$60
SAFE EXCHANGE	\$20	\$20	\$20	\$20
CANCELLATION (PARENTING TIME)	\$30	\$40	\$50	\$60
CANCELLATION (SAFE EXCHANGE)	\$20	\$20	\$20	\$20
FILE REVIEW	\$20	\$20	\$20	\$20

Costs Associated with Court Appearances:

The CVP Executive Director is the only person who can be subpoenaed. The fee/court preparation is \$75.00 and is due at the time of service of the subpoena. The subpoena must be served at least 2 weeks prior to the court date. If less than 2 weeks notices is given, an additional \$75.00 fee will be charged. The court appearance fee is \$150.00 per hour or fraction thereof, including driving time. A non-refundable deposit for a court appearance is \$150.00 due and payable to CVP 7 days prior to the scheduled court appearance. The balance of the fee is due and payable to CVP 72 hours after the conclusion of the court hearing.

Court Preparation	\$75.00 due at the time of service of the subpoena
Non-refundable Deposit for Court Appearance	\$150.00 due to CVP 7 days prior to scheduled court appearance
Court Appearance Fee	\$150.00 per hour or fraction thereof, including driving time. Fee is due to CVP 72 hours after the conclusion of the court hearing

Cancellations:

Cancellations must be made 24 hours in advance. Payment will be charged to the parent that cancels the appointment if it is made less than 24 hours in advance unless there is a special circumstance. The payment for the cancellation is due at the beginning of the next appointment. I understand that if I do not make a payment for services after 2 consecutive visits, my visits will be suspended. If a full payment is not made 2 weeks after the suspension, I understand that my services will be terminated.

Insufficient Funds:

In the case of insufficient funds, should a check or credit card payment be rejected, then a \$25 additional fee will be charged. If 2 rejections are received due to insufficient funds, then an additional \$15 fee will be charged and all further payments must be made in cash or with a debit card.

The terms of this agreement have been explained to me, and I agree to these terms and conditions.

Client Signature

Date